

## Part- Time Art Teaching Assistant

AISB is presently seeking a 50% teaching assistant starting August 1<sup>st</sup> 2022 to work in the elementary section of the school. The main responsibility of the teaching assistant is to complement the instruction of teaching staff, to support art initiatives coordinated and showcase student learning. The ES Art assistant will report to the ES Art teacher.

### GUIDING PRINCIPLES

- Supports and advances the Mission, Vision and Beliefs of the American International School of Bucharest.
- Supports student learning and achievement through cooperative effort and best practices.
- Supports and promotes the Early Childhood – Grade 12 curriculum based upon the IB goals and mission.
- Supports and advances international education.
- Incorporates current research and best practices in decision making

### ESSENTIAL DUTIES AND RESPONSIBILITIES

The art assistant is expected to fulfil the following roles:

- Facilitate the student learning
- Assist in setting up of lessons, the clearing at the end of the sessions and the maintenance of art and design rooms
- Organize and clean art materials/tools and media
- Assemble displays that showcase student learning (online and offline)
- Document student learning
- Assist the ordering of materials
- Assist with planning, preparing and delivering quality creative learning engagements within a safe and caring environment.
- Monitor positive relations between students and maintain and develop appropriate behavior using appropriate strategies
- Assist individual students as needed
- Supervise students in and outside classroom

### Qualifications/Qualities

- Prior experience working with children
- Strong communication and language abilities
- Authentic and deep interest in Art
- Sense of aesthetics and a strong attention to detail
- Confident in use of technology and willing to develop expertise necessary in a school setting; including photo skills and photo editing
- Be patient and have a degree of flexibility
- Collaborative and self-driven
- Secondary education
- Qualifications in the field of education are an asset

All interested candidates should send a letter of application and current CV to Jane COOPER  
[jcooper@goaisb.ro](mailto:jcooper@goaisb.ro)

The school reserves the right to appoint an applicant at any stage.