



**The American International School of Bucharest, Romania  
Seeks a part time Secondary Mother Tongue Language Teacher for Dutch  
Commencing August 2022**

### **SUMMARY**

The Secondary School seeks a native language teacher for Dutch Mother Tongue classes. The candidate will have teaching experience and a teaching qualification. They will have experience working with young people and a desire to learn about the IB curriculum. The candidate will have strong communication skills and demonstrate commitment and collaborative skills.

### **GUIDING PRINCIPLES *Creative* / *Courageous* / *Compassionate***

**VISION:** We aspire to be a creative, courageous and compassionate learning community dedicated to a better world for all.

**MISSION:** AISB engages learners with a rigorous and balanced international education that inspires students to get the best from themselves and others and to be ethical and open-minded in their thinking about our world.

**INCLUSION STATEMENT:** AISB is committed and continues to strengthen our practices in creating a safe, inclusive and equitable school community where everyone feels a sense of belonging.  
As stated in our Mission Statement:

- |                |   |
|----------------|---|
| <b>Engage</b>  | We are <b>involved</b> in student activities in the MYP / DP, and model behaviors and attitudes in line with AISB Community Agreements (Principled, Caring and Responsible).  |
| <b>Inspire</b> | We are <b>active</b> participants in education. We <b>support</b> rigorous student learning and achievement through cooperative effort and best practices; we support and promote the Grade 6 to 12 curriculum based upon the IB goals and mission.             |
| <b>Prepare</b> | We are <b>organized</b> , detail-oriented and clearly and effectively communicate with all stakeholders. We are <b>reflective</b> when incorporating current research and best practices in decision-making and build capacity in all members of our community. |

### **RESPONSIBILITIES**

- Collaborate with the Mother Tongue coordinator and other Mother Tongue language teachers for MYP and / or DP to co-plan, co-teach, and co-assess instruction that is differentiated and/or scaffolded to support language learners. Attend a monthly department meeting for Mother Tongue language teachers, as well as on site MYP and / or DP training workshops.

Updated: March 2022

---

- Strategically assess and monitor student progress MYP and / or DP frameworks.
- Plan and deliver Mother Tongue Language and Literature courses within the framework of the MYP and / or DP curriculum.
- Communicate with families and faculty regarding student progress and best practices supporting students.
- Contribute to department and school initiatives that improve the learning experiences of Mother Tongue Languages.

## QUALIFICATIONS

It is expected that candidates for this position will be highly motivated and committed to education. Characteristics of the ideal person for this position would include:

### **Education / Certification / Experience:**

- A degree in an education or language related field, or similar certification;
- Experience of working or volunteering in an international school;
- Experience of working in a team;
- Ideally experience of teaching or tutoring students

### **Personal Qualifications:**

- A positive growth mindset; proactive and decisive;
- Exemplify the characteristics of the IB Learner Profile;
- An ability to bring a team together to achieve common goals;
- Excellent organizational and interpersonal skills

## TERMS OF EMPLOYMENT & CONTRACT

This is a Locally Hired type contract, with part time load and a 1 year determined duration. Faculty Scale placement. The exact load will be discussed at the interview influenced by the student enrollment for August 2022.

## APPLICATION

All applicants should submit a letter of application related to this job description addressed to the Secondary Principal, Mr. Viktor Novakovski, a current résumé, three confidential referees on [our school online job application form](#). The school reserves the right to appoint an applicant at any stage if a highly qualified person.